

Uncharity Vigil 2021

Meeting #4 10/02/22

Attendance:

Present:

- Alistair (Unigames)
- Chris (Unigames)
- James (PCS)
- Liam (UCC)
- Michael (PCS)
- Chase (UniSFA)

Late:

- James (UCC)

Apologies:

- Will (UniSFA)

Absent:

Meeting Opened: 03:04 pm

Scheduled 3:00pm

Budget:

PCS: Approve budget by end of Feb 3rd
UCC: Approve budget by end of Feb 6th

- Clubs which have approved so far:
 - UniSFA
 - PCS
 - UCC
 - Unigames

Raffle Prizes

All: Acquire prizes for raffle (ASAP so we can put in promo)

- Clubs which have aquired their prizes:
 - UniSFA
 - PCS
 - UCC
 - Unigames

Marketing

Alistair: Write generic promo message for advertising of event.
Alistair: Make posters to put around the hall
Michael: Talk to Claire about promotion at BPhil summer residence.

- Alistair wrote promo message
- Alistair made Facebook & Discord banner but not posters
- Can't directly promote at summer res but can just word-of-mouth it
- Unigames:
 - Facebook event
 - Mentioned on Discord
- UniSFA:
 - Facebook event
- UCC:
 - Nothing yet
- PCS:
 - Nothing yet

Schedule

Alistair: Make schedule sheet
All: Ask people to volunteer their time to run events for your club-specific events.

- Alistair made schedule and put it in the schedule chat on Discord
- Clubs which have put all their events into their schedule:
 - UniSFA
 - PCS

- UCC
- Unigames
- All-club events

Door control

Alistair: Make SafeWA code for covidsafe scan in
 PCS: Does Gozz still have pizza entry form stuff from previous years

- Gozz DOES still have the form
- Door control schedule
 - Alistair will add this to the schedule

General Business:

Previous Action Items

PCS: Approve budget by end of Feb 3rd UCC: Approve budget by end of Feb 6th Alistair: Write generic promo message for advertising of event. All: Acquire prizes for raffle (ASAP so we can put in promo) All: Ask people to volunteer their time to run events for your club-specific events. Alistair: Make posters to put around the hall Michael: Talk to Claire about promotion at BPhil summer residence. PCS: Does Gozz still have pizza entry form stuff from previous years Alistair: Make SafeWA code for covidsafe scan in Alistair: Make schedule sheet

New Action Items

Alistair: make Discord event Alistair: Make SafeWA code for covidsafe scan in Alistair: Add door schedule sheet to main schedule page Alistair: Make posters to put around the hall PCS: Discord, email, facebook spam UCC: Discord and facebook spam UniSFA: Discord Unisfa: Get prizes! UCC: Get prizes! Everyone: Fill the schedule with your events

Meeting Closed: 03:19 pm