

Meeting 4

Meeting opened: 3:07 PM

Meeting closed: 3:48 PM

Present:

- Alan
- Ash
- Mustafa
- Mark
- Alex

Absent:

- Div
 - James
-

Standups

CFC

- *No report*

UCC

- *No report*

DSC

- *No report*

CSSC

- *No report*

PCS

- Chased up some info about events pack.
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Agenda Items

- **Tactics Sponsorship** - Requires Numbers
 - Done deal!
 - Need a date we can tell they guy so they can prepare the number of good.
 - More people who are gonna come = more prizes and business cards to handout.

- Wanna try reaching
- **Tavern** - Can people order from the events pack menu on their own?
 - Alan - Don't think so. Emailed Tav, they said quantities need to be locked in couple days in advance, pizza flavours no later than morning of event.
 - Alan - Soft drink jug prices are \$11 (except LLB is \$12). Need to provide list of choices on the night (tables can't come up individually and order).
 - Alan - From speaking to a friend who's organised a quiz night before, and participating at Cameron Hall quiz night couple weeks ago, there may be the option to ask the Tav to keep the kitchen open later than usual (people can purchase their own food if they want).
 - ⇒ It's more of a preorder thing.
 - Scratch the idea of the events pack ⇒ Let people buy their own stuff.
- **Running the Event** - Who's MC-ing? May also need quiz markers, people distributing pizza (if we're providing those), people checking tickets at the door, clean up crew etc.
 - One MC for each category.
 - Need to organise roles closer to the event date.
 - Need to set up an eventbrite.
- **Priority List** - We should probs list out everything that needs to be done and prioritise/delegate tasks
 - Need to get EMP!
- **Questions** - start making the questions for the night
 - No more than questions per category.
 - Keeping
- **Decide on Date and Time - 12, 15,16,17,18,19 November?**
 - 15th is the first week day with no exams
 - Camp: 19th to 22nd - shouldn't have it too close to this
 - Don't do weekend - way too expensive
 - If not 12th or 15th, then 26th
 - **12th** most likely.
 - (need output for other committee as well)
- **EMP** - needs to be done 1 (2?) months before event because alcohol
- **Budget**

cam hall quiz night budget (yoink):

<https://docs.google.com/spreadsheets/d/1NswMkOdeTZTeBN3PPyl6lPK56-E7KRnF/edit#gid=436455634>

Action Items

- Call Good Games and ask for sponsorship @mustafa

- Choose a committee member for MC-ing from your club(out of those who are on the sub-com)
@everyone
- Start creating the powerpoint with the questions @someone
- Create a shared google drive folder @Ash Ithape
- Contact Tavern and see if they are willing to keep the Tav open until a later time pm. @Alan Cheng
- Chuck a draft of the budgeting on the google drive @Alan Cheng
- Submit EMP for this event upon approval from rest of the subcommittee @Ash Ithape @Alex Barker
- Draft rules for the quiz @Alex Barker