

Meeting #3 Charity Vigil Subcommittee 29/03/2021

tags: [Charity Vigil 2021](#)

Attending:

- Keifer (UniSFA)
- Jackie (Unigames)
- Gibbi (Unigames)
- Michael (PCS)
- Alex (UCC)
- Nick (UCC)

Apologies:

- Gozz (PCS) (Here in ~~spirit~~ Discord)

Meeting scheduled: 5:00pm

Meeting open: 5:05pm

Past action items

Jackie

tell Ethan how to organise oneshots: DONE

finish poster work and distribute them: DONE

Keifer

~~beg~~ contact Tav, and other clubs (Panto, UWAnime) for prizes: DONE

Gozz

call Dominos back: DONE

Michael

~~beg~~ contact Varsity for prizes: not done

All

go to your clubs to arrange prizes: Ongoing (UCC, UniSFA, PCS), Done (Unigames)

continue organising activities: Mostly Done (Unigames, UCC, UniSFA, PCS)

initial discord pings: DONE (all)

Event Management

EMP Status

- Not yet approved
- Should be fine

After Hours Access Form

- done
- Trying to get after hours bathroom access

Jackie: finish getting after hours bathroom access

Loft Booking

- done

Planned Activities

Subcommittee

raffle

- in process of getting prizes

Jackie: sort out physical raffle tickets

All: finish obtaining prizes

Auction (singular)

- Unigames shirt at same time as raffle
 - Alistair can do it
 - Jackie if necessary

Pizza Order

- PCS is handling this
- Location shenanigans
- West Perth Dominos can provide pizza

Gozz: find pizza order form

Breakfast Break

- passive activity
- give drawing prompt at 4am, draw at 5am

Keifer: drawing prompt things

PCS

- unprogramming contest
- Debates
- Gozz rants
- Committee member pitched Karaoke (w/ UniSFA)

UCC

- see previous minutes
- everything is under control
 - Shift is above Control
 - Thanks
- schedule to be updated

Unigames

- They're good
- oneshots happening
 - two boat ones
- planechase too

UniSFA

- we know what we do and we're doing it
- happy to work with PCS committee member on Karaoke

All: update timeline and comunicate any issues (tonight)

Finance

- Unigames needs to be reimbursed for printing

Jackie: find receipt for printing

Charity

- We're supporting PICYS
 - decided in circular

Advertising

Poster

- posters are up in Cam Hall
- did not get up in time for guild village

All: post charity announcement

General Business

- is there anything we forgot and need to panic about?
 - It's on Saturday!

Will, Keifer: arrange contact tracing stuff

- Jackie and Gozz to be in charge of money stuff
 - specifically float management, all subcom can do door entry transactions
 - delegateable if necessary
- door duty to be assigned in timeline
 - take people's money and ask about pizza order

Meeting closed: 5:35pm

Action Items

Jackie:

Finish getting after hours bathroom access

Sort out physical raffle tickets

Find receipt for printing

Keifer:

Drawing prompt things

Arrange contact tracing stuff (along with Will)

Will:

Arrange contact tracing stuff (along with Keifer)

Other:

(All) finish obtaining prizes

(Gozz) find pizza order form

(All) update timeline and communicate any issues (tonight)

(All) post charity announcement