

Attendance

- Cormac
- Lara
- Oscar
- Bones
- Lorenzo
- Bee
- Chris

Apologies

Absent

- Artemis

Meeting scheduled: 11:00

Meeting open: 11:11

Bureaucracy

Chair

- Jobs:
 - Call meetings
 - Chair the meetings.
 - Basically acts as President of the Subcom.
- Nominations
 - Lorenzo
 - Lorenzo defaults as Chair

Secretary

- Jobs:
 - Takes minutes.
 - Sends out the agenda before the meeting.
 - Does any correspondance between members if needed.
- Nominations
 - Lara
- Lara defaults as Secretary

Whip

- Jobs:
 - Makes sure people do their action items.
 - Small subcoms, makes their Whip the Secretary usually.
 - Might be a good idea for this one.

- Nominations
 - Lara
 - Lara defaults as Whip and nae nae

Lightmittee

- Do the bureaucracy mainly
 - bookings and stuff (book tav, do EMP, advertising, budgeting)

Darkmittee

- MC/Judges and write the questions.
 - yep
- UCC: Lara
- UNISFA: Bones
- PANTO: Bee (for now)
- UNIGAMES: Chris

Panto: Discuss dark/lightmittee

Subcommittee Regs

- Has everyone approved them?
 - everyone has 😊

Handover Doc

- we apparently do not have that
- Chris enters 11.18
- We have a handover-like doc
 - Chris will post it

Event Management

- quiz nights do have a theme
 - last year: circus
 - previous year: we forgot
 - 2020: pirates
- this is how we judge best dress
- marketing is based around this

Everyone: start thinking of a theme

Date and Time

- checking ICONS discord
- 4 possible dates
- week7: thurs 14, friday 15, or week 8: thurs 21 friday 22
 - in september

- Panto has rehearsals on thursday evenings 2 weeks before their show in week 9
- Gonna be a Friday it seems
 - week 7
- DATE: Friday the 15th of September
 - unanimous vote
- Time:
 - have to discuss with the Tav
 - last year doors openend at 6.30pm
 - quiz started at 7pm

EMP

- Major event, so best to start on it now
- EMP can be based on what unigames submitted last year
 - it just needs to be done

Chris: write up the EMP

- Event managers
 - Lorenzo will be one of the event managers (for the EMP)
 - Bones will be the second
- Require details for one person from each club (for stakeholders)
 - usually it is the president

everyone: get your presidents detils (phone number, email, legal name)

- Need to start contacting the Tav

Oscar: Contact the Tav about running the event

Finance

- costs/profits split to be discuss
- we dont donate anything here
- ticketing:
 - " a bit strange"-lorenzo
 - tickets sold in person
 - have used online ticket selling option
 - had a slight fee
 - used eventbrite last year
 - We should probably do the same this year 👍
- tickets:
 - individual or table
 - table is 8 people
 - early bird/regular tickets
 - good judge of numbers based on # of early birds

- early bird is like up to 2 weeks before
- depends on when we are available to start selling tickets

Budget

- can be based off of last years

Lorenzo: do budget stuff

- we will discuss it once it has been fleshed out
- need to talk to tav about booking fees
 - (eg if we need security)

Cost Split

- split equally per club
- if someone breaks something at the tav, it goes to subcom and we have to figure out how to split it

Quiz/Darkmittee

- guests sections
 - PCS, uwasca, uwanime to give us questions
 - good way to involve other clubs without having a 20 person subcom
- quiznight stucutre
 - 10 rounds, 10 questions each
 - darkmittee organise questions
- we have 2 minigames
 - last year: throw coins closest to a target
 - coin flip game (flip two coins and people have to guess which one it will be)
- minigames should be organised by everyone
- also a break to judge table rounds and best dressed

Darkmittee: read old quizzes

- Lorenzo has a link for them
 - mainly so we dont use the same questions
 - different lvls of difficulty (easy, med, hard)
 - well known questions abt obscure media is bad, but obsucure question about well known media is more the vibe
- music round: make sure everything works before doing it
- Darkmittee gets to figure out the structure, questions, whos hosting what part
- start make the marking spreadsheet
- think about bribes
 - is there a limit?
 - is there a system behind it (how many points can you give out with each bribe, ect...)

- there is a secret darkmittee channel on the discord....
- Lorenzo promises not to look in them

Advertising

- similar to last years methods
- we NEED A THEME!
 - 2021 was the 2000nds
 - 2022 was circus
 - 2000 was circus
- Everyone post a theme or two into general chat and we will dicuss it next meeting
- it effects how we do our posters and advertising ofc
- graphic design done after theme
 - some requirements:
- Do we want to advertise outside of cameron hall?
 - No one really does that any more
 - billboards around uni, we would need approval
 - do we think its a good idea
 - people outside of cam hall would probably not have the bestest time considering they dont hang around the place
- if people outside of cam hall happen to see ads/ show up, thats fine
- clubs with guests round will advertise for us anyways too

General buisness

- meetings every week
 - too close to event to not have it every week
 - around 6 meetings total

Meeting closed: 11.55

Action Items

Darkmittee: read old quizzes Lorenzo: do budget stuff Panto: Discuss dark/lightmittee Chris: write up the EMP everyone: get your presidents detils (phone number, email, legal name) Oscar: Contact the Tav about running the event Everyone: start thinking of a theme