

Cameron Hall-o-Ween Meeting #4 30/09/2021

Attendance

- Will Jacquet (UniSFA)
- Grace Fowler (UCC)
- Liam Mckay (Panto)
- Clare Boon (Panto)
- Vikrum Sithambaram (Unigames)

Apologies

- Alex Barker (UCC)
- Jazz White (UniSFA)

Absent

- Nina McManus-James (Unigames)

Start Time

- 13.27

Previous Minutes Uploaded?

- They have been uploaded to the discord group.
 - Up to the club representatives to hand the minutes to their clubs.

Past Action Items

Everyone

- Go to your committees and think about games.
 - Done.
- Write up hype posts.
 - Ongoing.
- Go back to your committees and ask for ideas about promotional events.
 - Ongoing.
- Think of prizes.
 - Ongoing.

Liam

- Work on the budget with help from people if he needs it.
 - Ongoing.

Grace

- Make a themed playlist.
 - Ongoing.

Nina

- Complete the budget by next week Thursday the 23rd of September.
 - Ongoing.

Jazz

- Write an event description.
 - Done.
- Research Halloween spooky lollies.
 - Ongoing.
- Make a themed playlist.
 - Ongoing.

Panto

- Check with Pride if we can use their decorations.
 - Ongoing.

Will

- Set up a shared google drive folder.
 - Ongoing.

Venue

Tav

- Grace has sent an email to the Tav with the booking form.
 - They haven't gotten back to her.

Time and Date

- Thursday the 21st of October from 7-11pm.

Certificates

RSA's

- Has it?
 - Clare
 - Jazz

- Is interested in getting it?
 - Grace

First Aid

- Has it?
 - Nina
 - Jazz
- Is interested in getting it?
 - Grace

Drivers License

- Has it?

Student Leadership Training

- Has it?
 - Grace
 - Liam

Mental Health First Aid

- Has it?

Food Safety

- Has it?
 - Grace
 - Jazz

Sexual Harrasment/Assult

- Has it?

EMP

- Nothing new has happened.

Budget

Budget Decisions

- UCC, UniSFA and Panto have approved the budget.
- Unigames has concerns about attendance.

- Either we add catering or we reduce the ticket price. Both options would increase the number of tickets we need to sell to break even.
- They're concerned about the breakeven. In 2019 they had 26 people.
- This year we would have 26.
- 2019 took a long time to resell the alcohol.
- Did a Dominos run and free to eat the pizzas if at the party.
- Should we have free food available?
 - People shouldn't have alcohol on an empty stomach.
 - People would bring their own food or eat beforehand if they don't want to buy food from the Tav.
- Should talk to Unigames in person about their concerns.
 - We could attend their meeting and ask them about their concerns while they're talking about it.
 - Should compromise.
- No matter what we do, the breakeven would go up.
- Some of the clubs think we can get enough people to come.
- The main problem they have is that the breakeven is very low and around the same as the 2019 party. On the lower end of attendance.
- Likely case of a loss.
- Have talked to Jackie about the new budget.
 - The raffle has been taken out and the prize budget is now \$20.
- Will Moves To: Approve to use Jackie's new budget.
 - Liam seconds.
 - Unanimous.
- Send Jackie's budget to your committees ASAP.

Ticketing

- Need clubs to approve the new budget first.

Advertising

- Jazz has written up an event description.
- Grace needs to add it to the EMP.
- Should start Facebook and Discord posts after every club has approved the budget.

Promotional Events?

Catering

Security

Timeline

- 13th September Week 7
- 20th September Week 8
 - EMP DUE Thursday 23rd
 - Approve budget today for Subcommittee
- 27th September Week 9
- 4th October Week 10
- 11th October Week 11
 - If we want to hand in posters to Guild
- 18th October Week 12
 - Week of event

Decorations

- Pride decorations?
- Panto has them.
- They have:
 - Black and orange tinsel
 - Plastic something?
 - Spooky bat
 - Cobweb material
- ACTION Panto TO: Send a list of what decorations you have.

Games

- Paper and pens in chillout zone.

General Business

- Google Drive folder?
- Playlist:
 - ACTION Everyone To: Send ideas about songs.
- 2019 people who brought a ticket could put 1 song in the playlist.

Action Items

EVERYONE

- Send ideas about songs to put in the playlist.

Panto

- Send a list of what decorations you have.

Next Meeting Time

- Every week on Thursdays at 13.20pm.

Meeting Ended

- 14.08